Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**MANRAKHAN MAHTO B.Ed. COLLEGE**
Name of the head of the Institution	**Dr. SARBANI BISWAS**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06512273456**
Mobile no.	**9264471705**
Registered Email	**manrakhanmahtob.edcollege@gmail.com**
Alternate Email	**mrmbedcollegeiqac@gmail.com**
Address	**VILLAGE- KEDAL, BIT MORE, P.O.- NEORI VIKAS, P.S.- SADAR**
City/Town	**RANCHI**
State/UT	**Jharkhand**
Pincode	**835217**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**MR. AWADHESH KUMAR**
Phone no/Alternate Phone no.	**06512273456**
Mobile no.	**7070095265**
Registered Email	**manrakhanmahtob.edcollege@gmail.com**
Alternate Email	**mrmbedcollegeiqac@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.manrakhanmahtobedcollege.com/UserUploads/AQARReport/7c06857b-808d-48da-b2db-6511a9c87476.pdf

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.manrakhanmahtobedcollege.com/UserUploads/AcademicCalendar/9c4a7325-c629-4ffc-bea4-4f7f292970f8.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.36**	**2016**	**19-Feb-2016**	**18-Feb-2021**

6. Date of Establishment of IQAC

27-Sep-2014

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Academic and professional enhancement of educators and trainee students	31-Jul-2018 365	222

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
<u>View Uploaded File</u>				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	<u>View Link</u>
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	<u>View Uploaded File</u>
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

I. Take initiatives for improvement of the result of students .

II. Planning for the Youth Festival "NAVRANG" .

III. Upgradation of Library & ICT facilities .

IV. Upgradation of Infrastructure- Extension of floors in Building, Smart Class Room, Playground, Lift facility, Auditorium and etc.

V. Quality development in institutions through organizing curricular and co-curricular activities

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
I. Discussion about the improvement of Result of the students	I. Remedial Coaching classes are conducted successfully for ensuring Hundred percent result
II. Upgradation of Library	II. Availability of required Books and Journals
III. Upgradation of Infrastructure	III. ICT lab resources are upgraded and infrastructure of classroom, floors, playground, Lift facilities, Auditorium and etc are available
IV. Implementation of planning about Youth Festival "NAVRANG"	IV. Youth Festival "NAVRANG" is organized successfully on the month of September
V. Quality development of institution	V. Curricular and Co-Curricular activities are successfully arranged and organized according to Academic planner

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	22-Jan-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

> The college is committed to provide the distinctive learning environment and skills for understanding of self and other to learn solve personal and social problems and continually improving the overall performance. At the college level the subject is divided into topic and sub topic, unit and sub unit according the area of the respective faculties at the college. While distributing courses and teaching units, the experience, interest and skills of faculties were kept into mind. Micro teaching is very important part of curriculum and it is monitored by the experienced faculty.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nill	Nill	Nil	0	Nill	Nill

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MEd	Education	18/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nill	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship	200
BEd	Excursion	100
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes

Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback in the Manrakhan Mahto B.Ed College is taken from time to time from the students, teachers, employer, parents and alumni. The opinion of all the stakeholders is important and taken account. The feedback about teachers received from students is given to respective teachers. Teachers analyze the response given by students and find out the strength and weakness identified by the students. Based on the feedback obtained they prepare an action plan to implement the necessary changes in their teaching in the future. Feedback from the teachers includes area related to their profession and pupil teacher's. The feedback from parents and alumni are very important for holistic development college. The feedback from the employer revealed that our students reflect the motto of our institution "Study, discipline, belief, practice and spirituality". They think that the teachers from this institution are competent in their subject, emotionally balanced and socially committed.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Bachelor Of Education	100	200	100
MEd	Master of Education	50	53	23
[View Uploaded File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	100	23	13	2	4

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
21	5	19	2	2	0
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

NIL

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
0	0	Nill

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	21	5	3	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Amrtia Pandey	Assistant Professor	Ranchi University
2018	Anjali Hembrom	Assistant Professor	Ranchi University
2018	Vinita kongari	Assistant Professor	Ranchi University
[View Uploaded File](#)			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	ERCAPP498	2 Year	25/08/2018	18/11/2018
[View Uploaded File](#)				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The continuous Evaluation system is conducted according to the university guideline. Following reforms have been initiated .At the beginning of the academic session were oriented about the continuous internal evaluation . The college lays equal importance on the performance of the students in every category of the assessment. Scheduling of internal examination within the stipulated time.Students who are found to be weak are given special attention and are being providing remedial coaching classes. As per the assessment students are given suggestions for further improvement. The institution emphasis on class tests and and given assignment in each subject.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is prepared in the beginning of the session for proper conduct of the curricular and co-curricular activities. It is prepared to plan

with teaching, learning and evaluation schedules. It enumerates the entire schedules of academic and non-academic activities. The calendar also provides primary information, and general instruction of the institution. It gives details of examination schedule, academic activities of the college, co-curricular activities etc. Information and guidelines to students to access amenities, Students responsibilities, rules, regulations, Scholarships' Details, attendance details, Evaluation Process. The institution provides the academic calendar to students for arranging and organizing proper curricular activities and co-curricular activities. Remedial Classes are conducted according to the requirement for students. Timely guidance and counseling are provided to the students aspiring for competitive exam. Hence institution is id regularly working towards its primary goal of holistic development of the students by ensuring the equal opportunity to the pupils in educational Field. Timely Guidance and counseling are provided to the students aspiring for competitive exam hence institution is regularly working towards its primary goal of holistic development of students by the equal analyzing the curricular and ensuring the equal opportunity to the pupils in educational field

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.manrakhanmahtobedcollege.com/UserUploads/PLOCLOBEdProgramme/3b228cc9-f2a5-4d4c-8fe6-337c77ab7a6c.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ERCAPP498	BEd	Teachers Training	100	100	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Nil

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	NIl	NIl	Nill	NIl

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	Nil	Nil	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
00	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	Nil	0	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIl	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	0	0	Nill	0	0	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nill	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	**0**	**3**	**0**	**0**

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Community Service	**Manrakhan Mahto B.Ed College**	**21**	**195**

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	**Nil**	**Nil**	**0**

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swachh Bharat Abhiyan	**MRM Educational Trust**	**Cleanliness in college campus**	**10**	**170**
Plantation	**MRM Educational Trust**	**Plantaion in College Campus**	**5**	**45**
Aids Awareness	**MRM Educational Trust**	**Visit to Village**	**5**	**150**

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	**Nil**	**Nil**	**0**

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/	Duration From	Duration To	Participant

		industry /research lab with contact details			
Internship	Teaching Practice	Manan Vidya, Dumardaga, H.B Road, Booty	01/04/2019	30/04/2019	27
Internship	Teaching Practice	A.G Church School, Furhuratoli, Mesra,Neori Vikas	01/04/2019	30/04/2019	14
Internship	Teaching Practice	Premchand High School, Mesra Ranchi	01/04/2019	30/04/2019	15
Internship	Teaching Practice	Premchand Inter College, Mesra Ranchi	01/04/2019	30/04/2019	14
Internship	Teaching Practice	R.T.C High School (JAC, CBSE))	01/04/2019	30/04/2019	30
Internship	Teaching Practice	Manan Vidya, Dumardaga, H.B Road, Booty	03/01/2019	05/05/2019	22
Internship	Teaching Practice	A.G Church School, Furhuratoli, Mesra,Neori Vikas	03/01/2019	05/05/2019	15
Internship	Teaching Practice	Premchand High School, Mesra Ranchi	03/01/2019	05/05/2019	16
Internship	Teaching Practice	Premchand Inter College, Mesra Ranchi	03/01/2019	05/05/2019	15
Internship	Teaching Practice	R.T.C High School (JAC, CBSE))	03/01/2019	05/05/2019	30
		[View File](#)			

 3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3000000	2532726

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Table List (LMS)	Fully	3.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8736	1142262	336	28091	9072	1170353
Journals	115	76990	17	18720	132	95710

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	22	1	1	1	1	3	1	100	0
Added	0	0	0	0	0	0	0	0	0
Total	22	1	1	1	1	3	1	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	N/A

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
950000	776050	750000	597543

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institute makes budgetary provision under different heads for maintaining and utilizing the infrastructure facilities .Institute assigned enough funds for maintenance and repairing . Maintain and upkeep the infrastructure of institute,college maintains stock registers. Regular maintenance of computer lab equipment , science laboratory ,language lab etc. are done.Library having more than 9000 books and more than 100 journals and e`resources and it is functioning with fully automated. Classrooms are well arranged and having smart board. Notice board is fixed in every classrooms.

https://www.manrakhanmahtobedcollege.com/About/infrastructure

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	No	0	0
Financial Support from Other Sources			
a) National	No	0	0
b)International	No	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching Class	14/01/2019	20	self
Yoga	21/06/2019	200	Self
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	Nil	0	0	0	0

[View File]

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	N/A	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	0	0	0	0	0

[View File]

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
Any Other	8

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
National Youth Day	College Level	67
Republic Day	College Level	180
Fresher`s Day	College Level	250
Independance Day	College Level	190
Teacher`s Day	College Level	155

Youth Festival (Navrang)	College Level	300
Gandhi Jayanti	College Level	160
Diwali Celebration	College Level	75
Annual Sports Day	College Level	200
Christmas Day	College Level	175
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nil	Nill	Nill	Nill	N/A	Nill
			View File			

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Nil

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Nil

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Our College follows the curriculum prescribed by the University for B.Ed.

	and M.Ed. courses. The development of curriculum involves the suggestions of UGC NCTE are incorporated at the earliest possible moment.
Teaching and Learning	**College have well experienced faculty members for teaching. The ICT tools are used for teaching process These tools helps to the students for easy learning.**
Examination and Evaluation	**The evaluation procedure follows the rules and guidance of Ranchi University . Academic performance of the students , teachers are evaluated through internal examination . Continuous evaluation is done through the class test and assignments.**
Library, ICT and Physical Infrastructure / Instrumentation	**Library has a seating capacity for 120 students .Library has more than 9000 books and journals and e- sources with Wi-Fi connectivity. Library is using TABLE LIST software with bar code system. College continuously upgrades the physical infrastructure from its own funds.**
Admission of Students	**The admission process is based on the percentage of marks obtained by the students in the graduate level examination .Sanctioned strength for B.Ed. courses is 100 and M.Ed. is 50. Admission process in our college is transparent.**

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	**Nill**	**Nil**	**N/A**	**0**
[View File](#)				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

staff						
Nill	**Nil**	**Nil**	**Nill**	**Nill**	**Nill**	**Nill**

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	**0**	**Nill**	**Nill**	**0**

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
21	**21**	**24**	**24**

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPFO, Casual Leave, Medical Leave, ESIC.	**EPFO, Casual Leave, Medical Leave, ESIC.**	**Achievement Certificate for different activities, Examination Result, Scholarship(E-Kalyan).**

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts financial audit regularly by audit team.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	**0**	**Nil**

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6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**Yes**	**Ranchi University**	**Yes**	**G.B**
Administrative	**Yes**	**Ranchi University**	**Yes**	**G.B**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)
Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Expansion of academic infrastructure-classroom, library upgradation, extension of laboratories according to requirement. 2. Proper guidance and counselling for the development of students. 3. Proper arrangements of extra-curricular activities for overall development of students. 4. Redesigning renovation and refurnishing of college campus.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Remedial Classes	15/04/2019	14/01/2019	30/03/2019	20
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	Nil	Nil	Nill

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders		
Title	Date of publication	Follow up(max 100 words)
Nil	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independance Day	15/08/2018	15/08/2018	190
Gandhi Jayanti	02/10/2018	02/10/2018	160
Community Service	10/10/2018	10/10/2018	195
National Youth Day	12/01/2019	12/01/2019	78
Subhash Chandra Bose Jayanti	23/01/2019	23/01/2019	170
Republic Day	26/01/2019	26/01/2019	165
International Womens Day	08/03/2019	08/03/2019	148

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation of several varitiey of plants in college campus for making environment green
2. Plastic Free Campus
3. Installation of more dustbins for segregation of waste.
4. Vegetation is maintaining in the campus

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. The Title Environmental Awareness Program. 2. The Objective • Creating the awareness about environment. • Imparting basic Knowledge about environment. • Motivating students for better world. • Promote values for sustainable growth. 3. The Context Awareness and understanding about the environmental issues provides the basis and rational for commitment and meaningful action towards environmentally sound and sustainable development. Education has been identified as a critical force for adopting a range of strategies for Environmental awareness. 4. The Practice The Environment Awareness program is organized every month to educate the pupil-teacher`s about the importance of environment. It is an essential component for the movement to become a success. It helps to create a better tomorrow 5. Evidence Of Success • The college has ensured the active participation of maximum number of students in the initiatives undertaken to protect the environment. • Students feel motivated and aware about Environment protection. 6. Problems Encountered Although the activities were concluded with a great success but the channelization of the youth for the aforementioned activities as students were not interested in the ground level undertaking. Best Practices II 1. Title Evolve a` Reading -Ecosystem' through library 2. The objectives • To promote healthy reading habits. • To develop awareness among the students regarding the importance of library. • To create a better research ecosystem by providing quality books. 3. Context Library is considered to be an ecosystem which is interactions between students, faculty and library staff. The student centric approaches contributed

to the development of bond between the library and its users in terms of user values. Literacy interventions need people who can think creatively and utilization of library. 4. Practice Every year, the college library conducts membership drive for newly admitted student`s. The library in charge is responsible for membership and circulation. Academic department also participate in this endeavor-regular visit to library sensitized young minds for better understanding of course. The college library created a conducive environment for reading and research. 5. Evidence of Success • The library membership drive program has increased the usage of library facilities. • A sustained increased in the use of library resources for innovation and research. 6. Problem encountered and resources needed. Need for more subscribed e-resources.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.manrakhanmahtobedcollege.com/Naac/BestPractices

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Manrakhan Mahto B.Ed College is paying attention on different types of curricular and co-curricular activities because of institution has distinguished objectives. The main objective of the institution is to maintain the internal quality for enhamcement of the institution. Vision :- To make the overall development of students for being them effective teachers to the future for creating the society prosperous. To prepare and develop competent, innovative and foresighted teachers who can meet the requirements of competitive world and contribute to academic excellence. To provide value- based curriculum and dynamic academic atmosphere for strengthening faith in humanistic, social and moral values etc. So, that many academic and non- academic programs are scheduled in the beginning of the session as per the university guidelines along with dates and number of days which are adhered throughout the session, cultural activities, community services, sports day, educational excursion are planned and implemented as per the academic planner for imparting quality enhancement of students and institution. Mission:- All faculties of the institution are very much dedicatedly taking their responsibilities to make proper educational and teaching- learning atmosphere for students. Curricular and co- curricular activities are going on prosperously. Academic as well as co- academic activities are being organized by the college through mutual co-operation and efforts of students and faculty members.

Provide the weblink of the institution
https://www.manrakhanmahtobedcollege.com/

8.Future Plans of Actions for Next Academic Year

1. Organize variety of co-curricular activities for holistic development of students in present competitive world. 2. Skill Development Program for Students. 3. More ICT enabled Classrooms. 4. Clean and green Campus 5. To facilitate continuous up-gradation and updation of Knowledge and uses of technology by faculties and students. 6. To arrange the proper atmosphere for arranging remedial classes to develop academic performance of the students.