Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**MANRAKHAN MAHTO B.Ed. COLLEGE**
Name of the head of the Institution	**Dr. SARBANI BISWAS**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06512273456**
Mobile no.	**9264471705**
Registered Email	**manrakhanmahtob.edcollege@gmail.com**
Alternate Email	**mrmbedcollegeprincipal@gmail.com**
Address	**VILLAGE-KEDAL, B.I.T. MORE, P.O.- NEORI VIKAS, P.S.- SADAR**
City/Town	**RANCHI**
State/UT	**Jharkhand**
Pincode	**835217**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Mr. AWADHESH KUMAR**
Phone no/Alternate Phone no.	**06512273456**
Mobile no.	**7070095265**
Registered Email	**manrakhanmahtob.edcollege@gmail.com**
Alternate Email	**mrmbedcollegeiqac@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.manrakhanmahtobedcollege.com/assets/pdf/original_naac22.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.manrakhanmahtobedcollege.com

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.36**	**2016**	**19-Feb-2016**	**18-Feb-2021**

6. Date of Establishment of IQAC	**27-Sep-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Academic and Professional	**09-Sep-2016**	**218**

Enhancement of Educators and Pupil-Teachers	365	

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2017 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View Uploaded File]
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Accredited Grade B by NAAC.

? 100% Academic result was secured.

? Curricular & co-curricular activities of students were regularly conducted for their overall development.

? Curricular & co-curricular activities of students were regularly conducted for their overall development.

? Educational resources w.r.t study materials & laboratory apparatus were upgraded.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
? Infrastructure w.r.t library, Classrooms resources to be upgraded.	? 100 result of B.Ed. session 201617 was secured.
? Special coaching classes for academically weaker students to be conducted.	? Grade B was accredited by NAAC.
? Regular guidance & counseling were conducted for quality enhancement.	? ICT lab resources were upgraded.
? Wi-Fi facility to be introduced.	Library and Laboratory resources were upgraded.
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14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2017**
Date of Submission	**01-Mar-2017**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution has been practicing an engaging curriculum with a broad of scope of all-round development of students which include curricular, co-curricular and curricular activities to meet the above mentioned educational goals like inter-house skit competition & song competition (under the guidance of home ministry, govt. of India). Annual Sports day are regularly conducted to boost team-spirit, leadership qualities, sportsmanship, regular reinforcement are being provided to the students for continuous motivation. For better conduct of curriculum, psychology test, science practicals, language lab programs are

> periodically conducted intervening with remedial classes and regular guidance & Counseling for holistic development of students. Learning resources like library, Science laboratory, Math laboratory, psychology laboratory were upgraded as per the needs of students. Programs like community services, education tour, picnic to develop key-life skills like social skills, communication skills, and problem solving skills etc. In nutshell, the overall curriculum has been designed by the institution to ensure all-round development of students. Curriculum is regularly reviewed & revised to meet contemporary educational goals.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Internship	200
BEd	Excursion	180
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes

Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is an integral part of how an institutions work on curriculum. In Manrakhan Mahto B.Ed college feedback is collected using structured feedback form. The structural feedback form has been designed by the internal quality assurance cell and they use a five point scale. Feedback is collected from all the stakeholders namely our Students, Teachers, Parents, Alumni and Employer during each academic year. The opinion and views of each stakeholder is important for improvement of overall curricular and co-curricular activities of institution. The analysis of overall feedback shows that maximum stakeholders are satisfied with institution. Few issues are identified and the meeting of Internal Quality Assurance cell has been carried out to fix the issues and decisions have been taken.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	**Bachelor of Education**	**100**	**136**	**100**
[View Uploaded File]()				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	**100**	**0**	**16**	**0**	**0**

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
16	**16**	**34**	**2**	**0**	**0**
[View File of ICT Tools and resources]()					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

NIL

Number of students enrolled in the	Number of fulltime teachers	Mentor : Mentee Ratio

institution		
0	0	Nill

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	16	0	0	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	ERCAPP498	Ist	05/10/2016	23/12/2016
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms initiated on continuous Internal Evaluation (CIE) system at the institutional level. The continuous internal evaluation of the students is an integral part of the teaching-learning process. The students have been encouraged continuously to study sincerely for the improvement of their performance in our college. The college has an examination committee to carry out the effective implementation of internal evaluation. The reforms adopted for continuous internal evaluation. 1. At the beginning of the course, Faculty members inform the students about the various ways of assessment process during academic year. 2. There are many parameters by which the performance a student can evaluate regularly. There parameters are – a) Assignments b) Projects c) Internal Exams d) Practical Exams e) Co-curricular Activities 3. The mock written exam is conducted for students to provide them insights of the Ranchi University Examination.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared is the beginning of the session for proper conduct of the curricular co-curricular activities. Assigning the date for each programme. Learning resources used like library, laboratory, psychology lab, language lab, sports room are regularly utilized for effective functioning of co-curricular extracurricular activities. Regular remedial classes are being conducted to provide special guidance to the academically weaker student. Timely guidance and counseling are provided to the students aspiring for competitive exams. Hence Institution is regularly working towards its primary goal of holistic development of child by periodically analyzing the curriculum

ensuring equal opportunities to the pupils following the principle of Adhyayan, Anushashan, Aastha, Abhyaas, ewam Adhyatm.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.manrakhanmahtobedcollege.com

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
ERCAPP498	BEd	Teacher Training	100	100	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

 https://www.manrakhanmahtobedcollege.com/

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	NIL	0	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	NIL	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	0

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nill	0	0	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
COMMUNITY SERVICE	MANRAKHAN MAHTO B.Ed. COLLEGE	16	190

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	0	0

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
INTERNSHIP	TEACHING PRACTICE	MANAN VIDYA, BOOTI, RANCHI	02/11/2016	28/02/2017	26
INTERNSHIP	TEACHING PRACTICE	R.T.C. PUBLIC SCHOOL , KEDAL , RANCHI	02/11/2016	28/02/2017	23
INTERNSHIP	TEACHING PRACTICE	PREMCHAND HIGH SCHOOL, MESRA, RANCHI	02/11/2016	28/02/2017	15
INTERNSHIP	TEACHING PRACTICE	PREMCHAD MAHTO INTER COLLEGE, MESRA, RANCHI	02/11/2016	28/02/2017	11
INTERNSHIP	TEACHING PRACTICE	A.G. CHURCH SCHOOL, NEORI VIKAS,	02/11/2016	28/02/2017	25

INTERNSHIP	TEACHING PRACTICE	MANAN VIDYA, BOOTI, RANCHI	01/04/2017	29/04/2017	15
INTERNSHIP	TEACHING PRACTICE	R.T.C. PUBLIC SCHOOL , KEDAL , RANCHI	01/04/2017	29/04/2017	34
INTERNSHIP	TEACHING PRACTICE	PREMCHAND MAHTO INTER COLLEGE, MESRA, RANCHI	01/04/2017	29/04/2017	12
INTERNSHIP	TEACHING PRACTICE	PREMCHAND HIGH SCHOOL, MESRA, RANCHI	01/04/2017	29/04/2017	19
INTERNSHIP	TEACHING PRACTICE	A.G. CHURCH SCHOOL, NEORI VIKAS, RANCHI	01/04/2017	29/04/2017	20
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3500000	2971193

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
NIL	Nill	NIL	2023

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6975	710738	188	87684	7163	798422
Journals	81	31080	30	32510	111	63590

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	22	1	1	1	1	3	1	100	0
Added	0	0	0	0	0	0	0	0	0
Total	22	1	1	1	1	3	1	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	https://www.manrakhanmahtobedcollege.com/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
800000	656357	450000	237040

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

> **The institution has well developed infrastructure as specified by the Regulatory Committee as to facilitate effective teaching learning process. The administration takes frequent feedback from teachers, parents, students for enhancement of infrastructure like sports room, five laboratories and library with reading room facility. ICT enabled classrooms, Big Campus with Classrooms, sufficient washroom, common room catering to installed to the needs of 300 students. CCTVs are installed to ensure security discipline the LCD projector has been installed to facilitate effective teaching-learning process. Provisions of assembly hall, sports ground etc were available to organize activities like workshops, sports day, Annual programs etc.**

https://www.manrakhanmahtobedcollege.com

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	**NIL**	**0**	**0**
Financial Support from Other Sources			
a) National	**NIL**	**0**	**0**
b)International	**NIL**	**0**	**0**
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
REMEDIAL CLASSES	**16/01/2017**	**30**	**SELF**
YOGA	**21/06/2017**	**100**	**SELF**
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	**NIL**	**0**	**0**	**0**	**0**
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	**0**	**0**

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	0	0	0	NIL	NIL

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	8

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
FRESHER DAY	COLLEGE LEVEL	75
YAAD KARO KURBANI	COLLEGE LEVEL	61
TEACHERS DAY	COLLEGE LEVEL	59
CHRISTMAS GATHERING	COLLEGE LEVEL	40
SUBHASH CHANDRA BOSE BIRTH ANNIVERSARY	COLLEGE LEVEL	55
BHIMRAO AMBEDKAR JAYANTI	COLLEGE LEVEL	50

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	NIL

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

NIL

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?
No

5.4.2 – No. of enrolled Alumni:
0

5.4.3 – Alumni contribution during the year (in Rupees) :
0

5.4.4 – Meetings/activities organized by Alumni Association :
0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

NIL

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The institution follows the centrally imposed syllabus as proposed by Ranchi University which is followed by all B.Ed colleges under Ranchi University.
Teaching and Learning	The college practices well engaged curriculum adhering to the academic planner planned in the beginning of the session, giving special emphasis to the curricular goals as stipulated in the curriculum development plan by Ranchi University.
Examination and Evaluation	– The evaluation procedure follows the rules and guidelines of Ranchi University. The Institution conducts an internal examination and practical exams as per the University recommended guidelines.
Library, ICT and Physical Infrastructure / Instrumentation	The institution has well structured and well equipped laboratories to provide hands on experience to the students. Library is rich in learning resources with provision of more than 6000 books for reference and more than 80 journals along with the reading room facility. Language lab facility is accessed by the students to fulfill the curricular requirements.

Admission of Students	The admission committee comprises of Principal, Senior faculty Members and non-teaching staff to ensure fair hassle free admission of students. Fee concession facility is also provided to the students in need

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Nill	NIL

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nill	NIL	NIL	NIL	0

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	NIL	NIL	Nill	Nill	Nill	Nill

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nill	Nill	0

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	16	5	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
EPFO,CASUAL LEAVE, ESIC, MEDICAL LEAVE	EPFO,CASUAL LEAVE, ESIC, MEDICAL LEAVEC	ACHIEVEMENT CERTIFICATE FOR DIFFERENT ACTIVITIES, EXAMINATION RESULT,

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

THE INTERNAL AUDIT ON THE ACCOUNT FOR FINANCIAL YEAR 2016-2017 IN RESPECT OF MANRAKHAN MAHTO B.ED. COLLEGE IS SCHEDULED TO BE CONDUCTED BY THE FOLLOWING MEMBERS ON APRIL 2016 TO 31ST MARCH 2017. THE CHIEF ACCOUNT OF THIS OFFICE IS REQUESTED TO PRODUCE THE FOLLOWING DOCUMENTS AT THE TIME FOR AUDITS. 1. SALARY ALLOWANCES 2. FEE RECEIPT 3. REPAIR MAINTAINANCE 4. EXPENDITURE 5.INDIRECT MAINTAINANCE 6. OFFICE EXPENSE 7. MEETING EXPENSE ETC.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	**0**	**NIL**

No file uploaded.

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	**Yes**	**RANCHI UNIVERSITY**	**Yes**	**G.B.**
Administrative	**Yes**	**RANCHI UNIVERSITY**	**Yes**	**G.B**

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	**Yes**
b)Participation in NIRF	**No**
c)ISO certification	**No**
d)NBA or any other quality audit	**No**

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants

| 2016 | REMEDIAL CLASSES | 20/01/2017 | 15/01/2017 | 30/03/2017 | 30 |

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	Nill	Nill	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nill	Nill	Nill	Nill	Nill	NIL	NIL	Nill

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
INDEPENDENCE DAY	15/08/2016	15/08/2016	185
CHRISTMAS DAY	23/12/2016	23/12/2016	40
NATIONAL YOUTH DAY	17/01/2017	17/01/2017	70
REPUBLIC DAY	26/01/2017	26/01/2017	189
SARASWATI PUJA	01/02/2017	01/02/2017	120
AMBEDKAR JAYANTI	13/04/2017	13/04/2017	50
SUBHASH CHANDRA BOSE JAYANTI	23/01/2017	23/01/2017	55

YAAD KARO KURBANI	23/08/2016	23/08/2016	61
HINDI DIWAS	14/09/2016	14/09/2016	75
COMMUNITY SERVICE	05/12/2016	05/12/2016	190
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation in college campus 2. Decomposition system 3. Fish harvesting

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Institution conducts morning assembly including the morning assembly and yoga session on alternate days to develop ethical values and mental discipline. Yoga is conducted to maintain balance between heart, mind and soul. Moral and ethical values are promoted amongst the students through prayer. Morning assembly is conducted to inculcate team spirit, leadership quality and self confidence through various activities in the morning session. Plantation campaigns are conducted with the objective of creating awareness towards eco-friendly environment. To generate awareness amongst students of managing waste and to involve the students in cleaning own college campus and to promote a sense of hygiene.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.manrakhanmahtobedcollege.com

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Manrakhan Mahto B.Ed College strategically align the educational programs to foster student's competencies qualities in a co-ordinated manner. The educational programs are scheduled in the beginning of the session as per the university guideline along with dates and number of days which are adhered throughout the session, Cultural activities, Community services, Sports day, Picnic, Educational tour are planned and implemented as per the academic planner list for the better conduct of curricular and extra-curricular activities like semester wise teaching plan, internal examination, psychology test, microteaching, lab work, workshop, improvement exam, demonstration class, Language Laboratory work. Short and long holidays, summer vacation, winter vacation, state holidays and national holidays are also allocated in the academic holiday list in the beginning of session itself. Beside institute arranges curricular and co-curricular activities as per the guidelines suggested by the government of Jharkhand time to time. Institution puts all its efforts to follow the academic planner through thick and thin but subjects to change in schedule due to in evitable circumstances at times.

Provide the weblink of the institution

https://www.manrakhanmahtobedcollege.com

8.Future Plans of Actions for Next Academic Year

• M.Ed courses have been proposed for next academic session. Preparing for NCTE team Visit, Wi-Fi facility to be availed-up gradation of learning resources and infrastructure of library – Enriching the ICT lab - Campus Infrastructure to be developed – Psychology lab resources to be enhanced – other lab resources to be upgraded - Remedial classes and timely guidance counseling to the students to

give additional thrust to the academic performance of the students.